

JUNE BUSINESS DINNER

TUESDAY 23 JUNE 2009



JULIE WARBURTON

Stress & Resiliency

How prepared are you to successfully adapt to the rapid changes taking place in this economic uncertainty?

Resiliency, the ability to bounce back, could very well be the most critical skill of the 21st Century. Today, employees and employers require high-level competency in life-buoyancy skills to survive and thrive after challenges and trauma.

Julie Warburton, a Resiliency specialist, educates people in the techniques of *reprogramming their mind* to create a lasting and positive change in their thinking and therefore their results in all areas of their life.

Julie will help you to adopt these techniques in your life so that you can speak to your audiences with confidence and clarity.

Julie has over 25 years experience in the health industry. She is Trained in Transpersonal Counseling, an internationally qualified Master Practitioner in Neuro-Linguistic Programming, a Behavioural Coach, Workshop Leader, and International Speaker.

Julie is the founder of Group Drive : a training organisation that provides public and corporate education and Personal Empowerment Coaching.

Our pre-dinner speaker for the night is **Jane Reid**. Jane is the first ever Australian Secretary of the Year as awarded in 1999. At that time, Jane was EA to the CEO of KEMH & PMH. 1999 saw much change at KEMH/PMH—changes Jane was not comfortable with so she resigned. After several months temping, Jane became Practice Manager at Western Orthopaedic Clinic and began a steep learning curve to where it has taken her today—a Consultant Business Development Manager for Assure Medispa—a centre for non-surgical cosmetic treatments established by the Plastic Surgeons of the WA Plastic Surgery Centre. Jane will briefly outline the services and treatments offered endorsed by the plastic surgeons and undertaken with their supervision—all designed to keep us looking as beautiful as we can!

We will also hear from our **Office Professional of the Year** and **Young Office Professional of the Year** as awarded at this year's Office Professionals Day Breakfast.

Tuesday 23 June 2009

Perth Convention & Exhibition Centre

Mounts Bay Road, Perth

6.00pm for 6.15pm start

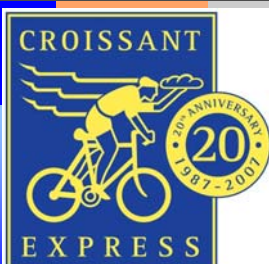
Register Now!

AIOOP Members \$55.00

Non-Members \$70.00

- Professional Development
- Networking
- Career Opportunities
- Self Development
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- Education

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AUSTRALIAN INSTITUTE OF OFFICE PROFESSIONALS
PO BOX 311, SUBIACO WA 6904

ABN 68 004 992 527/006

TUESDAY 23 JUNE 2009

Business Dinner 6.00-8.30pm

PERTH CONVENTION EXHIBITION CENTRE

Mounts Bay Road, Perth

Business Dinner \$55 per AIOF member; \$70 per non AIOF member (incl. GST)

CLOSING DATE Thursday 18 June 2009 at 12.00 noon

REGISTRATION

Bookings by fax on 9388 9291 or post to AIOF, PO Box 311, SUBIACO WA 6904 (no telephone bookings accepted)
To assist with catering *please book early*. Late registrations may be accepted if space is available, please contact the AIOF Secretariat.

ATTENDEE DETAILS

Member Name:	Company:
Address:	
Telephone:	Email:
Special Dietary Requirements:	
Non-Member Name:	Company:
Address:	
Telephone:	Email:
Special Dietary Requirements:	

PAYMENT OPTIONS

PAYMENT is required by the Closing Date. If not received by that date your registration will not be catered for. Payment must accompany any accepted late registrations.

Cheque: Please make payable to **Australian Institute of Office Professionals**, PO Box 311, Subiaco WA 6904

Credit Card: Fill out your credit card details below.

Direct Debit: Bank: ANZ, South Perth Account Name: AIOF BSB: 016-452 Account Number: 429275365
Please Note: All direct debit payments must be accompanied by an email to the Secretariat
(adminwa@aiop.com.au) advising payment date and payment description (eg SmithNovdinner)

On-line: At the WA Division Home page: www.aiop.com.au/wa and select Register for a WA Division Event.

CANCELLATIONS must be received in writing via fax or email by the AIOF Secretariat no later than 12.00 noon on **Thursday 18 June 2009**. No credits or refunds will be given to cancellations made after 12.00 noon on that date, however, substitutes are acceptable.

METHOD OF PAYMENT (please indicate in one of the boxes)	Cheque	Direct Debit	MasterCard	Visa
		**A/C details above		
Card Number:	Expiry Date:		Amount:	
Cardholder's Name:	Signature:			

***This document will be a TAX INVOICE/PAYMENT/RECEIPT for GST purposes once payment is made.
Please retain a copy for your records.***

Privacy Policy 1988 Collection Notice: AIOF is committed to protecting the privacy and security of personal information collected about you. The primary purposes of collecting the personal information you supply on your dinner registration form is to process your registration. We will also use these details to keep you informed of future events, and will not disclose this information to a third party.