

## Charles Darwin University

Charles Darwin University offers a wide range of Business courses up to Diploma level. These include Business Administration, Human Resource Management, Frontline Management as well as general Business courses. CDU also offers a range of programs in Financial Services and Information technology.

These courses are offered on Casuarina, Palmerston and Alice Springs campuses and are available in a range of delivery modes – face to face, flexible and some are online. Our professional staff are available to discuss the most suitable study program for your needs.

It is worth noting that a diploma will give you eight credits towards a Higher Education qualification ie one year. This is a significant saving in both time and cost.

An Agreement was signed with Charles Darwin University in early 2009 to provide one Scholarship for the Certificate III in Business Administration (BSB 30201) including recommended Text Book. Financial members of AIOP are encouraged to apply. After the judging process, this was awarded to a financial member of AIOP at the 2009 National Office Professionals' Breakfast in May.

Charles Darwin University has confirmed their willingness to extend this Scholarship for three years.

In addition, Charles Darwin University provided a choice of one of the Short Courses listed in their calendar of events and this was drawn in a 'Members' Only' draw at the 2009 National Office Professionals' Breakfast in May.

## Darwin Human Resource and Computer Academy

Darwin Human Resource & Computer Academy is a Northern Territory owned organisation committed to successful training through quality management practices and procedures, successfully operating and growing for the past 22 years. Their modern and professional facilities provide an inviting and conducive to learning environment.

The Academy has been delivering nationally accredited & recognised courses under the Australian Quality Training Framework (AQTF) for some years for several of our members. To provide our members with more flexibility in learning DHRCA now provides training vouchers. These vouchers are drawn in a 'Members' Only' draw at the National Office Professionals' Breakfast. The lucky recipients can choose an IT Course to the value of the Voucher and the date they wish to take up the training.

The Academy also offers an additional bonus to our members of 10% discount on all courses including qualifications.

## Chamber of Commerce NT

The Chamber of Commerce NT is a Registered Training Organisation (RTO) with accreditation under the Australian Quality Training Framework (AQTF) and registered for the provision of training delivery, assessment and the issuance of nationally-recognised qualifications and Statements of Attainment. Training services deliver quality products and services and has a reputation in the business community for providing quality training with value for money.

AIOP formed a partnership with the Chamber a few years ago and they have since provided our members with quality training in our Calendar of Events. The Chamber continue to support our members by providing training vouchers to be presented at the National Office Professionals' Breakfast in a special 'Members Only' draw, thereby giving flexible learning options to our members.



AUSTRALIAN  
INSTITUTE OF  
OFFICE PROFESSIONALS

# professional development training

## Northern Territory Division

AIOP NT Division is delighted to be able to offer members several opportunities for professional development through partnerships with local training providers. The Committee of Management values the continuing support we receive from our Partners that in turn adds value to your membership.

Whilst the Committee is continually striving for new opportunities, the following organisations have generously committed to providing professional development in our Calendar of Events, exclusively for Members.



AUSTRALIAN  
INSTITUTE OF  
OFFICE PROFESSIONALS



AUSTRALIAN  
INSTITUTE OF  
OFFICE PROFESSIONALS

## Contact AIOP NT

Membership Officer

GPO Box 2420

Darwin NT 0801

Em [adminnt@aiop.com.au](mailto:adminnt@aiop.com.au)

[www.aiop.com.au/nt](http://www.aiop.com.au/nt)



Professional  
Development  
Benefits